

## **P & F CATHOLIC SCHOOL PARENTS REPRESENTATIVE - ROLE AND RESPONSIBILITIES**

### **Catholic School Parents (CSP) representative**

The CSP Representative's role is to be a member of the school P & F executive team and be the link between our school community, our school cluster and the Diocese.

It is the role of the CSP rep to:

- Be part of the P & F Executive.
- Keep parents of his/her school informed about CSP issues.
- Provide a written or oral report to parents at school meetings and ensures CSP communications (i.e. parent Forum flyers) reaches parents.
- Informs the CSP about parent concerns and issues.
- Keeps in contact with the school Principal and/or Parish Priest.
- Attends CSP cluster meetings once a term
- Attends annual CSP leadership evening, P & F Workshops and Parent Seminars.

### **CONFIDENTIALITY**

**Confidentiality of all members of the school community MUST be respected. The parent teams operate on the premise of genuine respect and trust for each child and adult, and their personal situations.**