**P & F VICE PRESIDENT - ROLE AND RESPONSIBILITIES**

# Vice President

It is the responsibility of the Vice President to:

* In the absence of the President, chair the meeting in accordance with the role set down for the President.
* Assist the President by attending official functions, which s/he may be unable to attend.

The role of the Vice President may be viewed as a learning experience – it may provide an opportunity to learn more about the P & F in general and the President’s role in particular. It may also be seen as a position for an ex-President whose time is now more limited.