OLSOS P & F COMMITTEE
GENERAL MEETING MINUTES
Tuesday 3rd March, 2015

1. Meeting Open: 7:05pm

2. Welcome & Prayer by Daniel Hogan

3. Attendance

Daniel Hogan, Dominique Rickard, Maria Campanella, Lisa Justin, Karen Lynch, Dee Kearney, Sandra Husk, Lisa Wilson, Chantal Bush, Sally Belford, Lenise McIntosh, Lorna de Courcy, Todd Vane-Tempest, Robert Peers, Hayli O’Rourke, Cathy Pancia

Apologies

Suz Wilson, Laura Dawson, Sharon Carson, Kylie Hogan

4.0 Reports

4.1 Executive Reports

President’s Report – Daniel Hogan
- Introduced new exec members and explained their roles
- Explained the main purpose of the P&F is to foster parent engagement and the beneficial outcomes this leads to for the children
- Summarised the 6 goals for P&F teams as provided by the Diocesan Parent Council (DPC) Please see their website: http://www.brokenbayparentcouncil.com/working-as-a-team.html
- Explained our aim of encouraging attendance by fostering greater discussion and providing interesting speakers/topics at each meeting

Principals Report – Robert Peers
- Welcomed Assistant Principal Todd Vane-Tempest
- Introduced and summarised the newly finalised School Improvement Plan (SIP), which consisted of a full school review over 2 tiers for the next 3-4 years. First is Compliance and second is Quality Assurance – visions of the school and inviting parent contribution. The 3 priority areas are Catholic Mission, Learning & Teaching and Pastoral Care. For more details please see the school website: http://www.olssdbb.catholic.edu.au/our-school/119/p/our-core-values

Treasurer’s Reports – Lorna De Courcy
- The canteen will now be administered by the school directly
- Current financial report is attached

**DPC Representatives Report – Dominique Rickard**
- The DPC workshop on Playful Parenting will be held on 25th March
- Provided a summary of the DPC and the DPC rep role. Please see attached

**4.2 Committee Reports**

**Daytime Committee**
Lenise McIntosh reported the following:
- Daytime committee organises all events at the school during the day (eg) Fathers Day stall, Kindy Tears & Tissues etc
- Grandparents day volunteers currently being organised
- Ordering Mothers day stall gifts for next term. Help with sorting and wrapping will be required closer to the time
- Highlighted the need for a dedicated safe P&F storage area that is easily accessible

**Social Committee**
Chantel Bush reported the following:
- This committee covers evening events (eg) Welcome BBQ, Parents midyear Social Evening (Wine & Beer Appreciation Night)
- Asked for comments and/or suggestions on changing the social evening and/or venue
Discussion – Suggestion to have an Oval Camp Out. Everyone liked this idea and requested further information be provided to discuss at next meeting with a view to incorporating this into the calendar.
- Also requested a P&F storage area that is easily accessible

**Grade Parent Coordinators**
Chantal Bush reported:
- All grades now have an appointed co-ordinator and all classes have a class parent.

**Care Group**
- This is confidential support for those families in need (eg) cooking meals, grocery or petrol vouchers, lifts to school
- Group co-ordinator contact to be added to letter head.
Discussion – reinvigorating the Welcome committee to ensure all families have a contact. Calls for safety houses and using KidsMatter to focus on wellbeing and connectedness (eg) yoga & coffee

**Head Lice Prevention**
Lorna de Courcy reported:
- This group coordinates a reminder once a term and treatment of head lice to hopefully stamp it out if the whole school treats it at the same time.
- A treatment weekend will be advertised and run towards the end of term.

**Kids Disco**
Hayli O’Rourke reported:
- We arranged 2 discos each year with 2 sessions for each age group.
- Looking to moving the first disco to May
- Also looking for a new DJ as the last one has not responded
Suggestion: DJ from N. Avoca Surf Club disco. Will make contact.
2nd Hand Uniforms
- More storage is needed

5. Correspondence
Gmail account:
- Supervision of jumping castles at P&F events – measures will be put in place to ensure appropriate behaviour from children. Will pay for the supervising attendant when hiring them as well.
- Option of including swimming lessons in sport curriculum – a request in writing will need to be made to the school directly. Payment will be required and the time taken out of class would have to be weighed against any benefits.

Discussion: Many supported the introduction of more organised sport into the curriculum. Some is already being done and will be communicated better (eg) basketball coaching
- Care of school goat – confirmed the goat and its enclosure is checked regularly by a Vet who has confirmed all is well.
- Bus 19 overcrowding – a complaint has been lodged with the bus company

Mail:
- Advertising and fundraising material
- State election information. Please see website: http://www.ccsp.catholic.edu.au/elections

6. Matters Arising from Executive
- Walkathon – call for volunteers and support to help organise and promote. We need to raise at least $30,000
- Radio Broadcast – will make a donation towards the walkathon fundraiser
- Levy prizes – an independent audit of the P&F was completed at the end of last year that highlighted a number of areas to be considered. The report particularly questioned the need to offer P&F Levy prizes and whether this large sum could be better utilised elsewhere in the P&F. A vote was taken to donate the Levy prizes towards the walkathon fundraiser. All were in favour and it was confirmed that the levy prizes would be donated back to the school.

7. Matters for Future Consideration
- The executive team put forward a request for ideas on a possible name change of the P&F to be more inclusive and better encompass our goal of parent engagement. Also requested any suggestions for discussion topics/speakers for future meetings.

Discussion: the difference between the P&F and the Fete committee

8. Topics Raised
- Question raised whether there are still ‘Waste Free Days’ – confirmed this has not been started again this year
- Yr 1 bags get wet in the rain – referred to the school to organise cover
- Request to get children to regularly check their hats in case they accidently have picked up some one else’s hat
- Request to remind all parents that school bags are a compulsory part of the school uniform.

Meeting Close 8:45pm - Thanked everyone for their patience with the extended meeting introducing the new exec and explaining committee areas to new attendees. Thanks to the school for the wine and those who supplied the nibbles.

Next Meetings
Tuesday 5th May @ 7pm in the school library
Tuesday 23rd June @ 7pm in the school library